SUBJECT: Title VI Plan
EFFECTIVE DATE: July 1, 2026
APPROVED BY: Perry County Commissioners
APPROVAL DATE: July 1, 2026

AGENCY: Perry County Transit
VERSION: 0126

Federal Transit Administration
Title VI Program
Version 0126

Perry County Transit

Plan Effective Date:
July 1, 2026

Title VI Contact Information
Contact (Position): Chief of Staff
Contact Phone Number: 740-342-2810
Contact Email: Leslie.Finck@perrycountyohio.gov

Mailing Address: 499 N. State Street, New Lexington, Ohio 43764
Website: www.PerryCountyTransit.com

Language Interpretation Assistance
Interpretation Services Provided By (Company or Service Name): LanguageLine Solutions
For Interpreter Services Individuals Will Call (Phone Number): 1-800-878-8523

Title VI Plan Table of Contents

The Perry County Transit Title VI plan includes the following elements:

1. Annual Certifications & Assurances
2. Policy Statement
3. Notice to the Public
4. Complaint Procedure
5. Complaint Form
6. List of transit related Title VI Investigations, Complaints and Lawsuits
7. Public Participation Plan
8. Language Assistance Plan
9. Minority Representation Table and Description
10. Providing Assistance to and Monitoring Subrecipients
11. Title VI Equity Analysis for Facility Acquisition
12. Fixed Route Transit Providers Service Standards and Policies

Appendix A – Governing Board Adoption Resolution or Proof

Appendix B – Annual Certification & Revision Log

Appendix C – Notice to the Public (English Version)

Appendix D – Notice to the Public (Spanish Example)

Appendix E – Complaint Procedures

Appendix F – Complaint Form

Appendix G – Investigations, Complaints, Lawsuits

Appendix H – Public Participation

Appendix I – LEP Encounters

Appendix J – "I Speak" Cards

Appendix K – Title VI Equity Analysis for Facility Acquisition

Appendix L – Fixed Route Service Standards and Policies

Section 1: Annual Certifications and Assurances

In accordance with 49 CFR Section 21.7(a), every application for financial assistance from FTA must be accompanied by an assurance that the applicant will carry out the program in compliance with Title VI regulations. This requirement shall be fulfilled when the applicant/recipient submits its annual certifications and assurances. Primary recipients will collect Title VI assurances from sub-recipients prior to passing through FTA funds.

Perry County Transit will remain in compliance with this requirement by annual submission of certifications and assurances as required by ODOT. This certification is included with the annual grant assurances and certifications attached with the ODOT Grant. It is completed annually.

Section 2: Title VI Policy Statement

Perry County Transit, operating demand response transit provider, as a recipient of Federal Transit Administration (FTA) grant dollars either directly from FTA or through the Ohio Department of Transportation (ODOT), will comply with the Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d), the U.S. Department of Transportation implementing regulations, FTA Circular 4702.1B, and ODOT Public Transportation requirements as specified in Master Grant Agreement, and State Management Plan. Perry County Transit operates its programs and services without regard to race, color, and national origin in accordance with Title VI of the Civil Rights Act.

Section 3: Notice to the Public

Perry County Transit's Notice to the Public can be found in Appendix C. Whenever a Safe Harbor analysis shows a language group exceeding 5% or 1,000 persons, then Perry County Transit will translate the notice into that language. According to FTA Circular 4702.1B, transit agencies are required to inform the public of their rights under Title VI by strategically posting a Notice to the Public in high-visibility areas. The Title VI Notice shall be displayed in the following locations at a minimum:

- Agency Website: The notice must be posted on the recipient's website.
- Public Areas of the Office: This includes reception rooms and meeting rooms at the agency's administrative or central office.

Transit Vehicles: It is strongly recommended notices be placed inside all vehicles used in the provision of transit service (e.g., posters, flyers, or comment cards). Perry County Transit:

☒ Posts notices inside vehicles.

☐ Does not post notices inside vehicles.

Perry County Transit may post notices in locations other than the aforementioned areas, Currently, Perry County Transit has:

☐ No other locations.

☐ Additional locations including: Click or tap here to enter text.

Section 4: Title VI Complaint Procedure

An example of the Perry County Transit complaint procedure directions can be found in Appendix E. Whenever a Safe Harbor analysis shows a language group exceeding 5% or 1,000 persons, then Perry County Transit will translate the compliant procedure into that language.

According to FTA Circular 4702.1B and standard compliance guidelines for subrecipients, the Title VI complaint procedure and form shall be posted in the following minimum locations:

- Agency Website: Both the complaint procedure and the complaint form must be available on the recipient's website.
- Central Administrative Office: A hard copy must be available at the agency's central office.
- Inside the Title VI Plan: The full procedure and form must be included as part of the agency's formal Title VI Program document.

Section 5: Title VI Complaint Form

An example of the Perry County Transit complaint form can be found in Appendix F. The complaint form is made available to the public and can be found:

- On the Perry County Transit website
- At the agency's central office/administrative office (hard copy made available)
- Within the Title VI Program document (can be found in Appendix F as mentioned)

Section 6: List of Transit Related Title VI Investigations, Complaints and Lawsuits

Perry County Transit maintains a list or log of all Title VI investigations, complaints, and lawsuits, pertaining to its transit-related activities. This list can be found in Appendix G.

Section 7: Public Participation Plan

Strategies and Desired Outcomes

To promote inclusive public participation, Perry County Transit will employ the following strategies, as appropriate:

- ✓ Provide for early, frequent and continuous engagement by the public
- ✓ Select accessible and varied meeting locations and times
- ✓ Employ different meeting sizes and formats
- ✓ Use social media in addition to other resources as a way to gain public involvement
- ✓ Use radio, television or newspaper ads on stations and in publications that serve LEP populations. Outreach to LEP populations may also include audio programming available on podcasts.
- ✓ Expand traditional outreach methods by visiting ethnic stores/markets and restaurants, community centers, libraries, faith-based institutions, local festivals, etc.

Public Outreach Activities

The public outreach and involvement activities conducted by Perry County Transit since the last Title VI Program submission are summarized in the table in Appendix H.

Section 8: Language Assistance Plan

Overview

Perry County Transit is required to take reasonable steps to ensure meaningful access for Limited-English Proficient (LEP) persons. LEP refers to individuals who speak English "less than very well". Perry County Transit shall provide for communication for limited English proficient riders to ensure them equal opportunity to benefit from services. Family members or friends of limited English proficient riders will not be used as translators unless specifically requested by that individual. Arrangements have been made with [Abstract] to obtain translators. The agency will also utilize web-based translator programs if available.

Four-Factor Analysis

To determine the right level of service, complete the following four factors.

Factor 1: Demography (The Number of LEP Persons)

Instructions: Go to data.census.gov. Search for Table **S1601** (Language Spoken at Home) for your specific County. Use the most recent "5-Year Estimates".

Population Group	Number of Persons	Percentage (%)
Total Population (Age 5+)	33,486	100%
Total LEP Population (English "less than very well")	156	0.5%
Largest LEP Language: Other Indo-European	95	.28%
2nd Largest LEP Language: Spanish	61	.18%

Factor 2: Frequency of Contact

How often does your staff (drivers, dispatchers, reception) interact with LEP individuals?

☐ Daily

☐ Weekly

☒ Monthly

☐ Rarely (Once or twice a year)

☐ Never

A log of LEP encounters can be found in Appendix I.

Factor 3: Importance of the Service

Perry County Transit recognizes that public transit is a vital service. To ensure safety and access, we prioritize the translation of Vital Documents. Vital documents currently translated include: Title VI Notice, Complaint Form, and ADA Information.

Factor 4: Resources and Costs

Select the resources your agency uses to assist LEP persons (check all that apply):

☒ Telephone Interpretation: Provided by service noted on Main Page of plan.

☐ "I Speak" Cards: Carried by drivers and dispatchers to identify languages. Example in Appendix J.

☒ Website Translation: Our website includes a Google Translate or similar widget.

☐ Community Partners: We coordinate with local social service agencies or schools.

Section 9: Minority Representation (Simplified)

Overview

If Perry County Transit has a non-elected transit-related planning board, advisory council, or committee, a subrecipient must track the racial breakdown of those members to ensure representation. If the transit board is elected, a subrecipient does not need to track that information. The following table clarifies "elected" versus "non-elected."

If the Board Member is...	Category
Voted for by the citizens of the county/city.	Elected
Appointed by a Mayor or Commissioner.	Non-Elected
Voted in by the existing Non-Profit Board members.	Non-Elected
A volunteer who joined the committee.	Non-Elected

The Perry County Transit governing board is:

☒ Elected – the following membership breakdown information is not needed.

☐ Non-Elected – the following membership breakdown must be completed.

Step 1: Membership Breakdown

Instructions: In the first row, enter the population percentages for your service area (found in the same Census Table S1601 used in Section 8). In the second row, enter the actual number of members on your board/committee by race.

Table Depicting Membership of Board, Committees, Councils, Broken Down by Race

Group	Caucasian	Hispanic	African American	Asian American	Native American	Two or More Races
Service Area Population %	33,595	252	90	67	94	1225
Number of Board Members	3	0	0	0	0	0

Step 2: Efforts to Encourage Participation

☒ Elected Board: Our board is comprised of elected officials and therefore no non-elected committee exists.

If non-elected board members - how does Perry County Transit encourage minority participation on its boards? (Check all that apply):

☒ Public Notices: We include "Equal Opportunity" language in all board recruitment advertisements.

☐ Community Outreach: We reach out to local minority-owned businesses or community centers when vacancies occur.

☐ Other Efforts: Click or tap here to enter text.

Section 10: Providing Assistance to and Monitoring Subrecipients

Does agency provide funding to subrecipients?

☒ No, the agency does not have subrecipients.
☐ Yes. If yes, list the subrecipient names: Click or tap here to enter text.

- Perry County Transit monitors subrecipients using the following process:
- Perry County Transit uses the following process to ensure all subrecipients are complying with the general reporting requirements of FTA Circular 4702.1B:
  - Click or tap here to enter text.
- Perry County Transit collects Title VI programs from the subrecipients listed above and reviews programs for compliance by doing the following:

Section 11: Title VI Equity Analysis for Facility Acquisition

Title 49 CFR, Appendix C, Section (3)(iv) requires "the location of projects requiring land acquisition and the displacement of persons from their residences and business may not be determined on the basis of race, color, or national origin." For purposes of this requirement, "facilities" does not include bus shelters, as they are considered transit amenities. It also does not include transit stations, power substations, or any other project evaluated by the National Environmental Policy Act (NEPA) process. Facilities included in the provision include, but are not limited to, storage facilities, maintenance facilities, operations centers, etc. Has the agency built a facility? Check the response below.

☐ No, Perry County Transit has not built a facility.

☒ Yes, Perry County Transit has built a facility and completed a Title VI equity analysis to compare the equity impacts of various siting alternatives, and the analysis must occur before the selection of the preferred site. Appendix K will include the Title VI plan a copy of the Title VI equity analysis.

Section 12: Fixed Route Transit Providers Service Standards and Policies

☒ Perry County Transit is **not** a fixed route transit provider. As such, the remainder of Section 12 is not applicable to Perry County Transit and may be deleted from this document.

☐ Perry County Transit is a fixed route transit provider. As such, the remainder of Section 12 is applicable to Perry County Transit and is to be filled out completely and attached in Appendix M.

Appendix A

Proof of Governing Board Adoption of Plan

PERRY COUNTY TRANSIT

Appendix B

Title VI Plan Revision Log

Date Month/day/year	**Action Taken**	**Authorizing Individual**

Appendix C

Title VI Notice to the Public

Notifying the Public of Rights Under Title VI

Perry County Transit

- The Perry County Transit operates its programs and services without regard to race, color, and national origin in accordance with Title VI of the Civil Rights Act. Any person who believes she or he has been aggrieved by any unlawful discriminatory practice under Title VI may file a complaint with the Perry County Transit.
- For more information on the Perry County Transit's civil rights program, the procedures to file a complaint, or to file a complaint, please contact the Chief of Staff at 740-342-2810 (TTY 800-750-0750); email Leslie.Finck@perrycountyohio.gov; or visit our administrative office at 499 N. State Street, New Lexington, Ohio 43764. For more information, visit www.PerryCountyTransit.com**.**
- For transportation-related Title VI matters, a complaint may also be filed directly with the:

  Ohio Department of Transportation, Attn: Office of Opportunity, Diversity, and Inclusion, Title VI Coordinator, 1980 West Broad Street, Mailstop 3270, Columbus, Ohio 43223

  Federal Transit Administration, Office of Civil Rights, Attention: Complaint Team, East Building, 5th Floor-TCR, 1200 New Jersey Ave., SE Washington, DC, 20590.

- If information is needed in another language, contact 740-342-2810.

Appendix D

Title VI Notice to the Public in Spanish

Notificación al público de derechos bajo el Título VI

- El Perry County Transit opera sus programas y servicios sin distinction de raza, color y origen nacional, segun el Título VI de la Ley de Derechos Civiles. Cualquier persona que cree o que ha sido perjudicada por una práctica discriminatoria ilegal bajo el Título VI puede presentar una queja con el Perry County Transit.

- Para obtener más información sobre el programa de derechos civiles de Perry County Transit, o para obtener más información sobre los procedimientos para presenter una queja, por favor llame a Chief of Staff740-342-2810 (TTY 800-XXX-XXX), Leslie.Finck@perrycountyohio.gov, o visite nuestra oficina administrativa en 499 N. State Street, New Lexington, Ohio 43764.

- Un demandante puede presenter una queja directamente a la el Departmento de Transporte del estado de Ohio, Attn: Office of Opportunity, Diversity and Inclusion 1980 West Broad Street, Mailstop 3270, Columbus, OH 43223.

- Un demandante puede presenter una queja directamente a la Administración Federal de tránsito, Office of Civil Rights, Atención: Complaint Team, East Building, 5th Floor-TCR, 1200 New Jersey Ave., SE Washington, DC, 20590.

- Si se necesita información en otro idioma, comuníquese con 740-342-2810.

PERRY COUNTY TRANSIT

Appendix E

Complaint Process

Any individual, group of individuals or entity that believes they have been intentionally discriminated against on the basis of race, color, or national origin by Perry County Transit may file a Title VI complaint by completing and submitting the agency's Title VI Complaint Form.

Any individual having filed a complaint or participated in the investigation of a complaint shall not be subjected to any form of intimidation or retaliation. Individuals who have cause to think that they have been subjected to intimidation or retaliation can file a complaint of retaliation following the same procedure for filing a discrimination complaint.

A complaint must be filed with Perry County Transit no later than 180 days after the following:

1. The date of the alleged act of discrimination; or
2. The date when the person(s) became aware of the alleged discrimination; or
3. Where there has been a continuing course of conduct, the date on which that conduct was discontinued of the latest instance of the conduct.

Once the complaint is received, Perry County Transit will review it to determine if our office has jurisdiction. A copy of each Title VI complaint received will be forwarded to the Ohio Department of Transportation within ten (10) calendar days of receipt. The complainant will receive an acknowledgement letter informing her/him whether the complaint will be investigated by our office.

Perry County Transit has 45 days to investigate the complaint. If more information is needed to resolve the case, Perry County Transit may contact the complainant requesting further information. The complainant has **10** business days from the date of the letter to send requested information to the investigator assigned to the case. If the investigator is not contacted by the complainant or does not receive the additional information within **10** business days, Perry County Transit can administratively close the case.

After the investigator reviews the complaint, the agency will issue one of two (2) letters to the complainant: a closure letter or a letter of finding (LOF).

- ✓ A closure letter summarizes the allegations and states that there was not a Title VI violation and that the case will be closed.
- ✓ A letter of finding (LOF) summarizes the allegations and the interviews regarding the alleged incident, and explains whether any disciplinary action, additional training of the staff member, or other action will occur.

If the complainant wishes to appeal the decision it must direct the appeal to the agency initially. The complainant has **30** days after the date of the closure letter or the letter of finding to do so. If there is outstanding concern, the appeal may be directed to the state DOT or FTA. The appeal process information will be included in the letter.

A person may also file a complaint directly with the: Ohio Department of Transportation, Attn: Office of Opportunity, Diversity and Inclusion 1980 West Broad Street, Mailstop 3270, Columbus, OH 43223, or the Federal Transit Administration, Office of Civil Rights, Attention: Complaint Team, East Building, 5th Floor-TCR, 1200 New Jersey Ave., SE Washington, DC, 20590.

If information is needed in another language, then contact 740-342-2810

PERRY COUNTY TRANSIT

Appendix F

Title VI Complaint Form

Section I:					
Name:					
Address:					
Telephone (Home):			**Telephone (Work):**		
Email Address:					
Accessible Format Requirements?	Large Print		**Audio Tape**		
	TDD		**Other**		

Section II:		
Are you filing this complaint on your own behalf?	Yes*	No
*If you answered "yes" to this question, go to Section III.		
If not, please supply the name and relationship of the person for whom you are complaining:		
Please explain why you have filed for a third party: _____		
Please confirm that you have obtained the permission of the aggrieved party if you are filing on behalf of a third party.	Yes	No

Section III:

I believe the discrimination I experienced was based on (check all that apply):

[ ] Race [ ] Color [ ] National Origin

Date of Alleged Discrimination (Month Day, Year) _____

Explain as clearly as possible what happened and why you believe you were intentionally discriminated against. Describe all persons who were involved. Include the name and contact information of the person(s) who discriminated against you (if known) as well as names and contact information of any witnesses. If more space is needed, please use the back of this form.

_____

_____

_____

Section IV		
Have you previously filed a Title VI complaint with this agency?	Yes	No

Section V

Have you filed this complaint with any other Federal, State, or local agency, or with any Federal or State court?

[ ] Yes [ ] No

If yes, check all that apply:

[ ] Federal Agency: _____

[ ] Federal Court _____ [ ] State Agency _____

[ ] State Court _____ [ ] Local Agency _____

Please provide information about a contact person at the agency/court where the complaint was filed.

Name:
Title:
Agency:
Address:
Telephone:
Section VI
Name of agency complaint is against:
Contact person:
Title:
Telephone number:

You may attach any written materials or other information that you think is relevant to your complaint.

Signature and date required below

_____ _____

Signature Date

If information is needed in another language, contact 740-342-2810.

Please submit this form to:
Perry County Transit
Chief of Staff
499 N. State Street, New Lexington, Ohio 43764
740-342-2810
Leslie.Finck@perrycountyohio.gov

PERRY COUNTY TRANSIT

Appendix G

Transit Related Title VI Investigations, Complaints and Lawsuits

	Date (Month, Day, Year)	**Summary** (include basis of complaint: race, color, or national origin)	**Status**	**Action(s) Taken**
Investigations				
Lawsuits				
Complaints				

Appendix H

Public Participation Actives

Event Date	**Insert Agency Name** Staffer(s) or Department	**Activity**	**Communication Method** (Public notice, posters, social media)	**Notes**

PERRY COUNTY TRANSIT

Appendix I

Log of LEP Encounters

Date	Time	Language Spoken By Individual *(if available)*	Name and Phone Number of Individual *(if available)*	Service Requested	Follow Up Required	Staff Member Providing Assistance	Notes

PERRY COUNTY TRANSIT

Appendix J

"*I Speak*" Language Identification Card

Note: For additional languages visit the US Census Bureau website http://www.lep.gov/ISpeakCards2004.pdf

Mark this Box if you speak…	Language Identification Chart	Language
	Mark this box if you read or speak English	English
	Marque esta casilla si lee o habla español	Spanish
	Kos lub voj no yog koj paub twm thiab hais lus Hmoob	Hmong
	如果说中国在方框内打勾	Chinese
	Xin ñaùnh daáu vaøo oâ naøy neáu quyù vò bieát ñoïc vaø noùi ñöôïc Vieät Ngöõ.	Vietnamese
	당신이한국어말할경우이 상자를표시	Korean
	Markahan itong kuwadrado kung kayo ay marunong magbasa o magsalita ng Tagalog.	Tagalog
	Kreuzen Sie dieses Kästchen an, wenn Sie Deutsch lesen oder sprechen	German
	Отметить этот флажок, если вы говорите по-русски	Russian
	Означите ову кућицу ако говорите српски	Serbian
	आप हिंदी बोलते हैं तो इस बक्से को चिह्नित करें	Hindi
	پر نشان لگائیں تو اس باکس بولتے ہیں اردو اگر آپ	Urdu

Appendix K

Title VI Equity Analysis for Facility Acquisition

(Insert analysis here)

TITLE VI EQUITY ANALYSIS

NEW FACILITY CONSTRUCTION

Perry County Transit

Completed …2025

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BACKGROUND & PROJECT DESCRIPTION

A. Transit Agency Basics

Perry County Transit (PCT) is a rural transit system that currently provides public transportation services to Perry County, Ohio, offering both in-county and out-of-county options. Out-of-County transportation services are offered at a maximum distance of 100 miles, in the State of Ohio, from New Lexington, Ohio. PCT is governed by the Perry County Commissioners, who have appointed Cheryl Boley as Chief Executive Officer of PCT.

PCT provides demand response service to the area described above. PCT operates on average VOMS of 23 on weekdays between the hours of 6am to 6pm. PCT provides curb to curb transportation with door to door service upon request.

Ridership for PCT has been steadily recovering since a decrease during COVID. We have added additional full time runs to accommodate an increase in trip requests in our morning and afternoon peak hours. We are working to be able to add more availability to accommodate the increased need.

PCT is currently housed at 499 N. State Street, New Lexington, Ohio 43764. PCT vehicles are stored on the property in a secured lot, however all vehicles are stored outside without sufficient protection from the elements. (Need to expand?)

B. Project Description

Perry County Transit (PCT) is proposing to build a vehicle storage facility. The dimensions of the facility will be approximately 21,250 sf, which will allow PCT to store all of the fleet inside and out of the elements in a climate-controlled area. The Transit yard and employee parking area will be paved, and proper drainage installed. The total area to be paved is 32,500 square feet. The existing 3,000 sf lean-to structure will be demolished as the structure appears to have issues. The proposed new vehicle storage facility will be constructed in place of the demolished lean-to structure. The county salt barn will be demolished, and the second existing salt barn will remain to allow sufficient room for the new facility (see Attachment D – PCT_Building Locations). Additional fencing will be erected to keep all of the assets within the compound, which is around 300 feet of additional fencing needed as well as an automatic gate that ties into the current system. PCT will also have propane tanks and propane filling infrastructure installed to support PCT's effort to convert some of its fleet to propane vehicles. The propane infrastructure portion of this project is being funded under an Ohio Rural Zero Emissions Program (ORZEP) 5311 grant.

C. Project Benefit

PCT's facility project will ultimately improve the efficiency of transit operations and address concerns for both vehicles and staff in Safety, Security, and Fleet Management which will result in an overall improvement in operations. PCT currently stores all vehicles outside in the elements which is not ideal for the longevity of the vehicles and the added technology inside of the vehicles. PCT has grown over the past several years which includes expanding the fleet. PCT strives to keep the fleet in optimal condition while trying to extend the life of the vehicles. The vehicles that are stored outside in the elements can cause premature breakdowns of vehicle systems. A climate-controlled facility would be ideal to help with the overall need for maintenance and the life cycle of the vehicles. The vehicle's breaks, battery, heating & air conditioning, and tires all see a benefit from being indoors and not exposed to the harsh winter conditions. The onboard technology would also greatly benefit from a climate-controlled setting during the winter conditions or even extreme heat in the summer months. PCT is constantly adding new technology to vehicles to become more efficient and improve the passenger experience. PCT has adopted the use of tablets, onboard security system, and onboard router to provide WIFI to both PCT devices and public devices. The facility would also improve the conditions for drivers who clean their vehicles and perform a pre-trip/post-trip inspection. The drivers would be able to perform this operation in a more efficient manner inside the facility as there would not be ice and/or snow on the vehicle. This would also improve the downtime as the weather can cause additional prep time for the drivers. An improvement in on-time performance for the first runs of the morning on harsh winter days is expected as a result of this project. The drivers would also be in a climate-controlled and well-lit area while attending to their vehicles leading to raised spirits and better customer interactions. The facility would also provide additional security for PCT vehicles by being stored inside a locked facility within a locked gate to help deter vandalism or theft, especially the catalytic converters that have plagued other agencies. Paving the transit yard would also benefit the vehicles in the long term instead of having them on uneven gravel. Having one vehicle storage facility and leveling the lot would allow PCT to use the space more effectively and reduce damage from uneven surfaces. Currently, there are multiple areas that are not usable due to issues with mud and drainage.

STUDY PURPOSE

The purpose of the Title VI Equity Analysis is to determine whether the site selected for the new Operations Center will disproportionately impact or burden people on the basis of race, color, or national origin.

TITLE VI COMPLIANCE

PCT is committed to complying with Title VI. The Title VI Policy Notification is as follows:

- Perry County, Ohio operates its programs and services, including Perry County Transit (PCT), without regard to race, color, and national origin in accordance with Title VI of the Civil Rights Act. Any person who believes they have been aggrieved by any unlawful discriminatory practice under Title VI may file a complaint with PCT's Title VI Coordinator, Leslie Finck.

- For more information on PCT's civil rights program, and the procedures to file a complaint, contact 740-684-4565 (TTY 1-800-750-0750); e-mail leslie.finck@perrycountyohio.gov; or visit the PCT office at 499 N. State Street, New Lexington, Ohio 43764.

- A complainant may file a complaint directly with Ohio Department of Transportation by filing a complaint with the Office of Equal Opportunity, Attention: Title VI Coordinator, 1980 West Broad Street, Columbus, OH 43223.

- A complainant may file a complaint directly with the Federal Transit Administration by filing a complaint with the Office of Civil Rights, Attention: Title VI Program Coordinator, East Building, 5th Floor-TCR, 1200 New Jersey Avenue, SE, Washington, DC 20590.

- If information is needed in another language, dispatchers at PCT have access to Google Translate by way of speakerphone and it is available for use by calling 740-342-2810. PCT is also accessible for those with hearing or speech impairments (TTY) at 1-800-750-0750.

According to FTA Circular 4702.1.B regarding the determination of site or location of facilities: Title 49 CFR Section 21.9(b)(3) states, "In determining the site or location of facilities, a recipient or applicant may not make selections with the purpose or effect of excluding persons from, denying them the benefits for, or subjecting them to discrimination under any program to which this regulation applies, on the grounds of race, color or national origin; or with the purpose or effect of defeating or substantially impairing the accomplishment of the objectives of the Act or this part." Title 49 CFR part 21, Appendix C, Section (3)(iv) provides, "The location of projects requiring land acquisition and the displacement of persons from their residences and businesses may not be determined on the basis of race, color, or national origin."

SITE SPECIFICS

A. SITE IDENTIFICATION PROCESS

Perry County Transit (PCT) operates from the property owned by the Perry County Commissioners, located at 499 N State Street, New Lexington, Ohio 43764. For this project, PCT has identified its current site as suitable for upgrades, eliminating the need to explore or procure alternative locations. The existing yard already houses multiple structures, and the new building will replace two of them. This configuration allows for the consolidation of vehicle storage, maintenance, and administrative functions in a single location.

B. BENEFITS AND BURDENS ANALYSIS

The chosen site was assessed to identify the advantages and disadvantages of constructing a vehicle storage garage on the same property where PCT is currently operating. This analysis is presented below in Table 1.

Table 1 (see below) presents the benefits and burdens of the site:

Site	Benefits/Positive Impacts	Burdens/Negative Impacts
499 North State Street New Lexington Ohio 43764	• The development of a storage facility capable of accommodating all public vehicles is essential. This facility would protect vehicles from the elements and enable drivers to conduct safer and more efficient pre- and post-trip inspections. • The land is currently owned by the Perry County Commissioners and is already developed, eliminating the need for any additional land purchases. • This project will enhance the flow at the transit yard, resulting in a safer and more accessible environment for operators. • All vehicles would be stored indoors, thereby extending their useful life and reducing maintenance costs associated with environmental exposure. • Enhanced safety measures will be implemented. Access to staff areas will	• The construction and paving activities associated with this project will affect the vehicle storage capacity at the transit agency.

	be restricted to secure entry points, and vehicles will be securely housed indoors.

C. ALERNATIVE EQUITY ANALYSIS

No other site is available that meets PCT's needs while meeting County goals for transit accessibility.

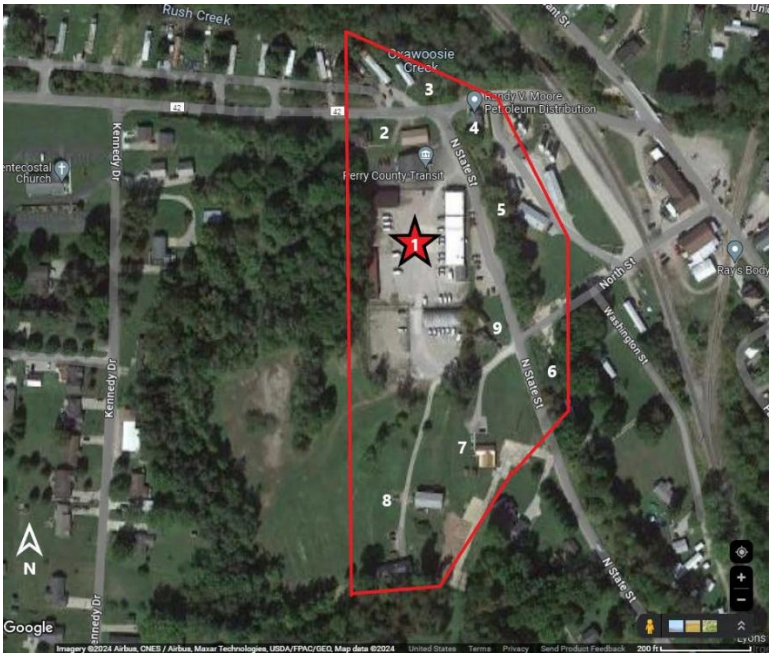
D. COMMUNITY OUTREACH

Perry County Transit has engaged with the Village of New Lexington, collaborating with both the mayor and the city planner to discuss the forthcoming project. To date, Perry County Transit has not conducted any community outreach, as there have been no property acquisitions or modifications beyond the existing property owned by the County Commissioners.

E. SITE LOCATION MAPS

This first map shows the current facility at 499 N State Street and the new facility on the west central section of the parcel. The second map shows the location of the parcel on N State Street.





F. CUMULATIVE IMPACT ANALYSIS

The new transit facility is poised to generate a positive social impact within the community. It will offer a secure environment for drivers and Perry County Transit (PCT) vehicles, with minimal disruption to the surrounding area beyond the construction phase.

Situated within an area already serving PCT operations, the project will not extend beyond its current boundaries. While the flow of traffic will be adjusted according to existing operations, the overall impact on local traffic patterns will be managed effectively.

Furthermore, the project will incorporate propane fueling infrastructure, enabling PCT to reduce its carbon footprint.

Table 2: Race Demographics

Race	New Lexington	Perry County
White alone	93.9%	95.8%
Black	0.3%	0.3%
Native American/Other	0.5%	0.1%
Asian	0.4%	0.2%
Two or more races	3.8%	2.1%
Hispanic	1.1%	1.0%

Source: data.census.gov

Table 3: Community Information

Community Information	New Lexington	Perry County
Low Income/Poverty	27.5%	14.7%
Less than high school education	17.3%	11.1%
Persons with disability	14%	13.7%

Source: data.census.gov

Table 4: Language Spoken at Home

Languages Spoken at Home	New Lexington	Perry County
English	98%	97.2%
Spanish	1.1%	1.8%
Other Indo-European	0.5%	0.9%
Asian or Pacific Islander	n/a	0.1%

Source: data.census.gov